



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
ORGANIZATIONAL MEETING
Monday, December 11, 2023
6:00 p.m.**

**Call to Order
Moment of Silence
Pledge of Allegiance**

Organizational Business

- 1. Recognition of Outgoing Board Members**
- 2. Swearing in of Newly Elected Officials** **Rowan County Clerk of Court Todd Wyrick**
 - A. Mayor Brittany Barnhardt**
 - B. Board Members**
 - **Alderman Doug Shelton**
 - **Alderwoman Laurie Mack**
 - **Alderman Rich Luhrs**
- 3. Election of Mayor Pro-Tempore**
- 4. Swearing in of Mayor Pro-Tempore** **Rowan County Clerk of Court Todd Wyrick**
- 5. Approval of Agenda**
- 6. Brief Recess for Reception**
- 7. Approval of Consent Agenda**
 - A. Approval of the Minutes**
 - 1) Regular Meeting November 13, 2023
 - B. Departmental Reports**
 - C. Financial Reports**
 - D. Certification of Fire Roster**
 - E. Radio Agreement**
 - F. Planning Board Appointment**
- 8. Public Comments**

(All comments are limited to 3 minutes. No sharing of minutes with other residents.)

9. Guest Presentation **Audit**

10. Guest Presentation **Taps at the Park**

11. Town Manager Update

Old Business **None**

New Business

12. Board Appointments

- A. Centralina Board of Delegates** **Representative and Alternate**
- B. CRMPO Transportation Advisory Committee** **Representative and Alternate**

13. Budget Amendment **Board Training**

ACTION REQUESTED: Motion to approve Budget Amendment #3 as presented.

14. Board Comments

15. Announcements and Date Reminders

- A. Thursday** December 14 7:30 a.m. Power in Partnership Breakfast
- B. Monday** December 18 5:00 p.m. Rowan Chamber Business After Hours
- C. Monday** December 25 Christmas – Office Closed
- D. Tuesday** December 26 Office Closed
- E. Wednesday** December 27 Office Closed
- F. Monday** January 1 New Year’s Day – Office Closed
- G. Tuesday** January 2 6:00 p.m. Planning Board
- H. Friday** January 5 8:30 a.m. Centralina Elected Officials Breakfast

Adjourn

Agenda Item Summary

Organizational Meeting

December 11, 2023

Agenda Item 5

Summary:

The Board may discuss, add, or delete items from the Regular Meeting agenda.

Action Requested:

Motion to adopt the December 11, 2023 Board of Aldermen Meeting Agenda (as presented / as amended).

Approval of Agenda

Motion Made By:

John Linker
Doug Shelton
Laurie Mack
Rich Luhrs

Second By:

John Linker
Doug Shelton
Laurie Mack
Rich Luhrs

For:

John Linker
Doug Shelton
Laurie Mack
Rich Luhrs

Against:

John Linker
Doug Shelton
Laurie Mack
Rich Luhrs

In case of tie:

Mayor Brittany Barnhardt

For
Against

Agenda Item Summary

Organizational Meeting

December 11, 2023

Agenda Item 7

Summary:

The Board may discuss, add, or delete items from the Consent Agenda.

- A. Approval of the Minutes**
 - 1) Regular Meeting November 13, 2023
- B. Departmental Reports**
- C. Financial Reports**
- D. Certification of Fire Roster**
- E. Radio Agreement**
- F. Planning Board Appointment**

Action Requested:

Motion to approve the consent agenda (as presented / as amended).

Approval of Consent Agenda

Motion Made By:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

Second By:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

For:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

Against:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

In case of tie:

Mayor Brittany Barnhardt

- For
- Against



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, November 13, 2023 6:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Doug Shelton, Alderman Jeff Cannon

Not Present: Alderman Jim Costantino

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Town Attorney Zachary Moretz, Finance Officer Shelly Shockley, Fire Chief/Public Works Director Jason Hord, Police Chief Mark Cook

Call to Order: Mayor Barnhardt called the meeting to order at 6:00 p.m.

Mayor Barnhardt recognized Planning Board Vice-Chair Joe Hudson to open the Planning Board's meeting recessed on November 6, 2023. The Planning Board opened its meeting for the purpose of hearing the DOT presentation. The Planning Board will adjourn after the presentation.

Moment of Silence: Mayor Barnhardt led a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Barnhardt.

1. Approval of the Agenda

ACTION: Mayor Pro Tem Linker made a motion to approve the agenda with the amendment of moving item 4- Guest Presentation by NCDOT to after item 6- Public Hearing for Non-Annexation Agreement. Alderman Shelton seconded the motion. The motion passed 3-0.

2. Approval of the Consent Agenda

A. Approval of the Minutes

1) Regular Meeting October 9, 2023

B. Departmental Reports

C. Financial Reports

D. 2024 Board of Aldermen Regular Meeting Schedule / Holiday Closing Schedule *as amended*

E. Community Appearance Commission Appointment

ACTION: Alderman Shelton made a motion to approve the consent agenda. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

3. Public Comments: There were no public comments.

4. **Town Manager's Update**

Manager Smith reviewed items from his report found in the agenda packet including the Town Hall roof being completed. He shared that he is expecting two scopes of service for organizational climate assessments shortly. Manager Smith shared that a budget amendment will be required for board training since at least four of the board members plan to attend the Essentials of Municipal Government training in January. An update on transformational projects included the Civic Park survey distribution beginning today and the Parks and Recreation page of the website being updated. Two Board members stated interest in hearing an update from Stewart on progress with utilities and next steps based on results of the survey at a meeting in early 2024.

5. **Public Hearing**

Non-Annexation Agreement

A. Staff Summary

Mayor Barnhardt introduced the agreement and shared that Salisbury approved it at last week's meeting. Manager Smith clarified that the purpose of the agreement was to establish areas of influence between Granite Quarry and Salisbury. The formal agreement will help the County and EDC direct requests to the appropriate municipality. He showed the non-annexation area maps.

B. Public Hearing

- 1) Opened: Mayor Barnhardt opened the public hearing at 6:16 p.m.
There were no comments from the public.
- 2) Closed: Mayor Barnhardt closed the public hearing at 6:17 p.m.

C. Board Discussion and Decision

Alderman Shelton asked Attorney Moretz if he was satisfied with the agreement. Attorney Moretz stated a lot of work had been done on the agreement with Salisbury and that he was satisfied.

ACTION: Mayor Pro Tem Linker made a motion to adopt the Annexation Agreement Ordinance 2023-08 establishing boundaries and parameters of non-annexation areas between the Town of Granite Quarry and the City of Salisbury. Alderman Shelton seconded the motion. The motion passed 3-0.

6. **Guest Presentation**

NCDOT

NCDOT Division 9 Engineer Pat Ivey discussed the US Highway 52 Bypass project, the upcoming prioritization process, and transportation funding. DOT representatives Fred Haith and Phillip Craver were also in attendance and available to answer questions. In his presentation Mr. Ivey explained STIP development and the funding available to the region. He reviewed the three separate segments of the proposed US 52 Bypass Project (A, B, and C) and the associated traffic forecasts. Mr. Ivey shared that if R-5860C (the project most directly affecting Granite Quarry) was picked up, it would most likely be added to the tail end of the 2026-2035 prioritization. He stated he wouldn't expect it before 2034 or 2035. His presentation will be included in the minute book.

Mayor Pro Tem Linker stated that the Board of Aldermen invited the Planning Board to hear this presentation as part of the push to be more forward-thinking in planning. Mayor Barnhardt recognized the Planning Board and stated a desire to continue to work closely. She introduced Phil Conrad of the CRMPO; Planning, Zoning, and Subdivision Administrator Richard Flowe; and Senator Carl Ford who attended to hear the presentation.

Mr. Ivey stated the Board could continue to be involved by participating in the North Carolina Transportation Summit in May of 2024. The summit is being held in Greensboro.

ACTION: Mayor Pro Tem Linker made a motion for a five-minute recess. Alderman Shelton seconded the motion. The motion passed 3-0.

The Board recessed at 7:10 p.m.

Mayor Barnhardt called the meeting back into session at 7:20 p.m.

7. Public Hearing Zoning Map Amendment 2023-11-13

A. Staff Summary

Planning, Zoning, and Subdivision Administrator Richard Flowe introduced and summarized the zoning map amendment applications and draft ordinance for Rowan parcel located at 0 St Paul's Church Road (Parcel 404 104, PIN 5667-06-37-0724) from "Agricultural (AG)" and Rowan parcel with no address assigned (Parcel 404 154, PIN 5667-05-28-2884) formerly part of Village at Granite from "Planned Unit Development (PUD)" to a "Single Family Residential - 2 (SFR-2)" District (draft ordinance #ZMA 2023-11-13). Mr. Flowe explained that the density of the proposed zoning class would be less than what was currently allowed in the PUD classification.

Nolan Groce with Urban Design Partners attended on behalf of the applicants. Mr. Groce stated that Mr. Flowe covered most of the relevant information but he would be happy to answer any questions or give a short presentation. It was confirmed that the proposed development would not be tied to the existing Village at Granite and the plan to build a bridge as a connection to Phase I of the Village at Granite would no longer be in place.

B. Public Hearing

- 1) Opened: Mayor Barnhardt opened the public hearing at 7:29 p.m.
There were no public comments.
- 2) Closed: Mayor Barnhardt closed the public hearing at 7:30 p.m.

C. Board Discussion and Decision

ACTION: Mayor Pro Tem Linker made a motion to adopt Ordinance ZMA-2023-11-13. Alderman Shelton seconded the motion. The motion passed 3-0.

Mr. Flowe stated that plans and submittals could now be accepted for the project.

Old Business

None

New Business

8. Discussion and Possible Action Town Manager Evaluation Process

Mayor Barnhardt stated interest in the upcoming climate assessment survey's responses being utilized in the evaluation. She stated that there would soon be transition among board members and proposed setting up a work session to discuss the town manager evaluation tool and process. Manager Smith stated that the process needed to be consensual per the Town's Employment Agreement. He summarized his agreement with the Board's recommendation to remove section 2- Public Relations on the evaluation tool and proceed with the agreed-upon process this year. Mayor Barnhardt suggested that over the next few months board members could send in suggestions to revise the tool with criteria that focused on strategic goals. Alderman Shelton stated he was in favor of postponing heavy debate on the subject until the two new board members took their seats. Mayor Pro Tem Linker stated he didn't have a problem with the current form but that the new board members should have an opportunity for input as well.

9. Discussion and Possible Approval Longevity Pay

The Board reviewed the memo on longevity pay for the FY23-24.

ACTION: Alderman Shelton made a motion to approve Longevity Pay for the FY23-24. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

10. Discussion and Possible Approval Social Media Terms of Use and Comment Policy

The Board reviewed the drafted Social Media Terms of Use and Comment Policy and associated resolution. Clerk Smith stated that the purpose of the town's Facebook page would be to disseminate the same information that is being sent out now on an additional platform to a wider audience. The Facebook page will not be monitored 24/7 or interactive. Concerns, complaints, and requests for service will be redirected to channels that are currently monitored including the Report a Concern feature on the website.

ACTION: Mayor Pro Tem Linker made a motion to adopt Resolution 2023-07 adopting the Social Media Terms of Use and Comment Policy. Alderman Shelton seconded the motion. The motion passed 3-0.

11. Board Comments

- Mayor Barnhardt thanked the Police Department for helping with traffic control at Faith Charter Academy during the new school opening. She recognized Detective Todd Taylor and his wife for volunteering their time outside of work to assist with the move.
- Mayor Barnhardt thanked the Fire Department Auxiliary and Fire Department for a wonderful port-a-pit. All the volunteers working together helped make the event successful.

12. Announcements and Date Reminders

A.	Thursday	November 16	7:30 a.m.	Power in Partnership Breakfast
B.	Wednesday	November 22	5:30 p.m.	CRMPO TAC
C.	Thursday	November 23		Thanksgiving – Office Closed
D.	Friday	November 24		Office Closed
E.	Saturday	December 2	2:00 p.m.	Christmas at the Lake
F.	Monday	December 4	6:00 p.m.	Planning Board

Adjourn

ACTION: Alderman Shelton made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The motion passed 3-0.

The meeting ended at 7:55 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk

Planning Monthly Report

NOVEMBER 2023



Permits

2 Permit Applications

2 Permits Approved

0 Permits denied

Date	Address	Permit	Status
11-16-23	US Hwy 52	Exemption plat	Issued
11-22-23	110 Coley Rd Unit 35	Structural improvements	Issued
11-28-23	130 Ramses Rock Rd	New home after demo from fire	Issued

Planning/Zoning Review

Inquiry	Zoning	Comments
MK Trolleys Food Truck		Violation is being appealed – Jan Bd Adj mtg

Planning Board: The Planning Board met 11/6/2023 to review ZMA-2024-01-08 which was recommended for approval and ZTA-2024-01-08 which was recommended for approval with a change. The Planning Board attended the Board of Aldermen’s 11/13/2023 meeting to hear a presentation from the DOT.

Zoning Board of Adjustment: The Zoning Board of Adjustment did not meet in November due to lack of business.



PROTECTING QUALITY OF LIFE

Alliance Code
Enforcement LLC

Monthly Report
Town of Granite Quarry

Updated
December 03, 2023

ADDRESS	VIOLATION	STATUS
518 Railroad St	MH	OPEN
111 W Lyerly	MH	OPEN
1190 Summer Ln	JP/JV	OPEN
106 E Church St	JV	OPEN
305 Yadkin St	JV	OPEN
PID 351130 (Rowan St)	ZN/JP	OPEN
403 Lake Dr	JV	OPEN
411 Lake Dr	JV	OPEN
412 Lake Dr	JP	OPEN
736 S Main St	JV	OPEN
518 S Main St	JP/JV	OPEN
320 Barringer St	JV	OPEN
424 Barringer St	JP	OPEN
101 Granite St	OL	ABATED
1304 Stonewyck Dr	JP	OPEN
720 S Main St	JV	OPEN
706 S Main St	JP	OPEN
507 S Main St	JV	OPEN
610 Maple St	OL/JP	OPEN
110 Chase Stone Ct	JP/JV	OPEN
106 Chase Stone Ct	JP	OPEN
PID 649A017 (Palasade Cir)	OL	ABATED
PID 649A026 (Palasade Cir)	OL	ABATED
PID 649A025 (Palasade Cir)	OL	ABATED
PID 649A024 (Palasade Cir)	OL	ABATED
316 Kluttz St	JP	OPEN
806 N Salisbury Ave	JP	OPEN
804 N Salisbury Ave	JP	OPEN
717 Weldon Ln	JV	OPEN
100 San Carlos Dr (109)	JV	OPEN
100 San Carlos Dr (107)	JV	OPEN
100 San Carlos Dr (100)	JP	OPEN
503 Lake Dr	JP	OPEN
411 Lake Dr	JP	OPEN



PROTECTING QUALITY OF LIFE

Alliance Code
Enforcement LLC

Monthly Report
Town of Granite Quarry

Updated
December 03, 2023

301 S Oak St	JP	OPEN
303 S Oak St	JP	OPEN
106 Palasade Cir	OL	ABATED

MONTHLY HIGHLIGHTS

- 12 New cases OPENED for November.
- 6 Cases have been ABATED.
- 412 Lake Dr - No one showed up for hearing, Finding of Facts was posted to the property on 11/1/23. This case is now ready for Town Abatement.
- 518 Railroad St - Burned home has been torn down, we will continue to monitor for the debris cleanup.
- 723 N Salisbury Ave - Home is being remodeled, the junk pile has been removed from property and the home is still being worked on.
- 316 Kluttz St- Case was reopened due to the continued accumulation of junk/trash/debris located on the property. Notice of violation was sent to property owner. Hearing will be scheduled after the holidays.
- Multiple overgrown lots were cut.
- Hearings for properties that are due a Hearing will be scheduled at the start of the year due to Christmas.



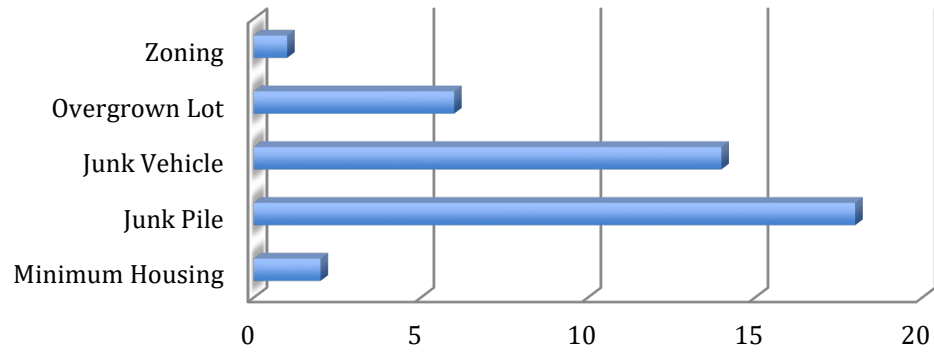
PROTECTING QUALITY OF LIFE

Alliance Code
Enforcement LLC

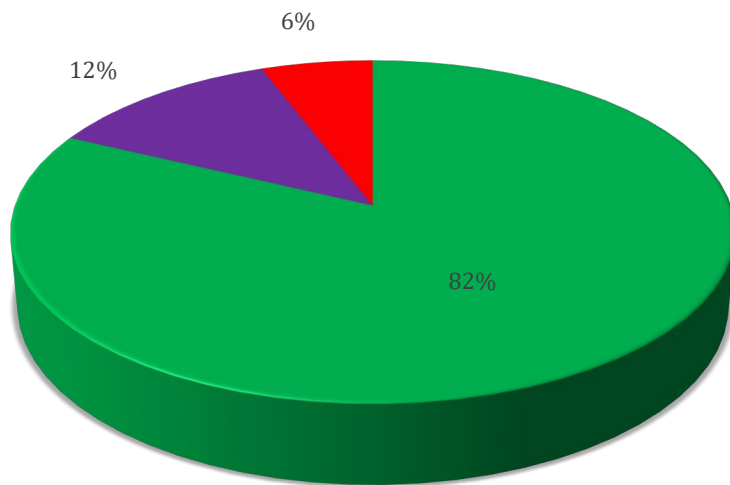
Monthly Report
Town of Granite Quarry

Updated
December 03, 2023

Violations by the Numbers



	Minimum Housing	Junk Pile	Junk Vehicle	Overgrown Lot	Zoning
■ Violations by the Numbers	2	18	14	6	1



Total Cases : 173

Abated: 142

Open In Progress: 21

New Cases: 10

■ Abated ■ Open in Progress ■ New Cases



Granite Quarry-Faith Joint Police Authority

P.O. Box 351 • 143 North Salisbury Ave, Granite Quarry, NC 28072
Office: (704)279-2952 • Fax: (704)279-6648



Police Department Report

December 2023

- Call volume report for the month of November 2023.
- See Attached for Total Calls for Service.
- Date of Report: 12/04/2023
 - Total calls for service/activities – 864
 - 144 Officer Generated Calls.
 - 95 Calls for Service.
 - Calls for service/activities Granite Quarry: 700
 - Calls for service/activities Faith: 164
 - Incident Reports- 9
 - Arrest Reports- 6
 - Crash Reports- 8
 - Traffic Citations- 71
- The following is the ending and average mileage for each vehicle by month:

141 Ford Taurus-	End-	87,960
161 Ford Utility-	End-	85,928
171 Ford Utility -	End-	63,699
172 Ford Utility -	End-	109,223
173 Ford Utility -	End-	52,675
181 Ford F150 -	End-	101,574
191 Dodge Durango -	End-	55,492
201 Ford Utility-	End-	40,510
211 Ford Utility-	End-	20,720
212 Ford Utility-	End-	60,794

- Other Information:
 - Drug Collection Box. November 2023: 7.78 pounds collected.
 - November CID Report. 3 Cases assigned; 2 Cases cleared; 49 follow-ups conducted; 106 open assigned cases.
 - Officers completed 54 hours of in-service or continuing education training in Nov.

GQPD

Number of Events by Nature

CFS Nov 2023 Granite Quarry

Nature	# Events
103A2 FOUND PROPERTY	1
103A4 ADMIN (OTHER)	2
103O2 ADMIN/INFORMATION	5
104C2 COMMERCIAL BURG (INTRUSI	2
104C3 RESIDENTAL BURG (INTRUSI	2
104D4 BUSINESS HOLDUP/PANIC	1
110D2 RESIDENTIAL B&E	1
111O1 DAMAGE TO PROPERTY	1
113B2 OTHER NOISE COMPLAINT	2
113B3 NUISANCE COMPLAINT	1
113D1 DISTURBANCE / PHYSICAL	2
113D2 DISTURBANCE / VERBAL	3
114D1 PHYSICAL DOMESTIC	2
115D1 DRIVING UNDER INFLUENCE	1
116B1 DRUGS (FOUND-EQUIP)	1
118B1 FRAUD-PAST CRIMINAL	1
121D1 MENTAL - VIOLENT	1
123B1 MISSING PERSON	1
125B2 LOCKOUT - ROUTINE	3
125D1 CHECK WELFARE-URGENT	2
129C1 SUSPICIOUS PERSON	6
129C3 SUSPICIOUS VEHICLE	9
129C5 SUSPICIOUS CIRCUMSTANCE	1
130B1 LARCENY (ALREADY OCC)	2
130B3 THEFT FROM VEH (PAST)	1
130B6 THEFT FROM VEH (PAST)	1
130C3 THEFT FROM VEH-JUST OCC	1
130D1 LARCENY	2
131A2 HIT AND RUN - PAST	2

Nature	# Events
131B1 TRAFFIC ACCIDENT - PD	2
131B3 HIT & RUN	1
131O2 TRAFFIC - INFORMATION	1
132B2 PARKING COMPLAINT	1
132C1 SEVERE TRAFFIC VIOLATION	1
132C2 HAZARDOUS ROAD CONDITION	1
132D1 ROAD RAGE	1
133D1 TRESPASSING	2
135C1 SHOTS FIRED (HEARD)	1
77B1 TRAFFIC ACC - INJURY	1
77D4 TRAF ACC - VEH VS PED/BIK	1
911 HANG UP	6
9E2 CARDIAC OR RESP ARREST	1
ASSIST FIRE DEPT	1
ATTEMPT TO LOCATE	2
BURGLARY ALARM	4
BUSINESS OR HOUSE CHECK	468
CODE ENFORCEMENT	1
COMMUNITY PROGRAM	3
DELIVER MESSAGE	7
DOMESTIC PROPERTY PICKUP	3
FOLLOWUP	33
GENERAL INFORMATION	1
MISDIAL	6
PARK CHECK	7
SCHOOL SECURITY CHECK	10
SUBPOENA SERVICE	5
TRAFFIC CHECK	6
TRAFFIC CONTROL	1
TRAFFIC STOP	57
VEHICLE ACCIDENT PROP DAMAGE	3
WATER PROBLEM	2
Total	700

GQPD

Number of Events by Nature

CFS Nov 2023 Faith

Nature	# Events
103A2 FOUND PROPERTY	1
104C2 COMMERCIAL BURG (INTRUSI	1
104C3 RESIDENTAL BURG (INTRUSI	1
116B1 DRUGS (FOUND-EQUIP)	1
125B1 CHECK WELFARE - ROUTINE	1
125B2 LOCKOUT - ROUTINE	1
129C3 SUSPICIOUS VEHICLE	3
131B1 TRAFFIC ACCIDENT - PD	1
133D1 TRESPASSING	3
911 HANG UP	4
ASSIST EMS	1
ATTEMPT TO LOCATE	1
BUSINESS OR HOUSE CHECK	87
COMMUNITY PROGRAM	1
DELIVER MESSAGE	3
DOMESTIC PROPERTY PICKUP	2
FOLLOWUP	1
ILLEGAL BURNING	1
LAW CALL	1
MISDIAL	4
PARK CHECK	1
SCHOOL SECURITY CHECK	8
SEARCH WARRANT	2
TRAFFIC CHECK	1
TRAFFIC CONTROL	14
TRAFFIC STOP	15
TRANSPORT PRISONER OR OTHER	1
WARRANT SERVICE	3
Total	164



November Work 2023 Public Works Report

- Normal Maintenance Duties Daily- (parks, cleaning, mowing, edging, service on equipment, limbs & sweeping)
- PM check on generator
- Nature trail maintenance weekly
- Filled various potholes
- Christmas lights up and tested
- Lake Park lights up and event prep
- Roof lights installed on the Town Hall
- Town leaf pick up
- Replaced ceiling tiles from former roof leaks

2007 Ford Truck	Mileage – 64,697	+104 miles
1995 Ford Dump Truck	Mileage – 45,878	+158 miles
2009 Ford Truck	Mileage – 95,275	+125 miles
2019 Ford Truck F350	Mileage – 21,730	+238 miles
2022 Chevy Silverado	Mileage – 19,844	+975 miles



Town of Granite Quarry Fire Department

Established May 15th, 1950

PO Box 351

www.granitequarrync.gov

Granite Quarry, NC

704/279-5596



Board Report December 2023 Chief Hord

Emergency Calls for Service November 2023

34 calls in district

- 26- EMS (including strokes, falls, diabetic, CPR and other medical needs)
- 6-Fire alarms
- 2- Motor vehicle accidents

15 calls to Salisbury

- 3- Fire Alarms
- 2- Structure fire
- 6- Cancelled en route
- 3- EMS
- 1- Motor Vehicle Accident

12 calls to Rockwell Rural

- 3- EMS
- 3- Structure Fires
- 1- Motor Vehicle Accident
- 5- Cancelled en route

4 Calls to South Salisbury

- 3- Cancelled en route
- 1- Structure Fire

2 Calls to Rockwell City

- 1- Cancelled en route
- 1- Traffic Accident

1Call to East Spencer – Cancelled en route

5 Calls to Union

- 3- Cancelled en route
- 1- Fire Alarm
- 1- EMS

TOTAL – 73

ACTIVITIES

- Daily activities include apparatus & equipment checks, training, station maintenance, pre-plan development, hose and hydrant maintenance, water points, emergency response, public education, inspections, and the assistance of other divisions within the Town of GQ
- Monthly training included E.M.T continuing education and Joint Training with Faith F.D. & Rockwell Rural FD
- Multiple days of ladder training, water point training, hose evolutions, extrication tool familiarization, and district familiarization. Weekly shift training/ officer's choice
- Car Seat Check Station on Thursday from 1 p.m. to 4 p.m. – 3 seats installed/checked
- Grounds care on Thursdays
- GQ School visits on Thursdays
- Pre plan updates are ongoing
- Annual hose test completed
- Preparation for live burn on 12/16/23
- Onboarded 1 new PT firefighter

E-571

- Mileage – 22,714
- Hours – 2,067

E-572

- Mileage – 42,040
- Hours – 3,420

R-57

- Mileage – 38,763.5
- Hours – 3,679

SQ-57

- Mileage – 7,354
- Hours – 999



Finance Department

Breakdown by Department:
As of November 30, 2023

Department	Budgeted	Encumbered	YTD	
Revenues:	<u>4,618,492</u>		<u>2,122,235</u>	<u>46%</u>
Total Revenues:	\$ 4,618,492		\$ 2,122,235	46%
Expenses:				
Governing Body	94,304	-	48,201	51%
Contingency & Tranfers	1,014,146	-	128,271	0%
Administration	636,520	-	249,518	39%
Public Works	515,341	2,640	278,993	55%
Police	1,007,124	5,142	391,495	39%
Fire	732,897	17,933	292,855	42%
Streets	331,160	-	218,182	66%
Sanitation	193,250	-	70,906	37%
Parks & Recreation	<u>93,750</u>	<u>500</u>	<u>32,920</u>	<u>36%</u>
Total Expenses:	\$ 4,618,492	\$ 26,215	\$ 1,711,341	38%
Expense to Revenue:				81%

Please see the Budget Vs. Actual Report attached for individual line items

Revenues:					
Account	Budget	YTD	Variance	%	Notes
01-3100-12 Taxes - Budget Year	1,610,208	1,298,837	(311,371)	81%	
01-3100-17 Tax Penalties & Interest	4,000	1,994	(2,006)	50%	
01-3101-12 Taxes - Prior Years	8,000	6,722	(1,278)	84%	
01-3102-12 Vehicle Tax	144,188	71,283	(72,905)	49%	
01-3230-31 Local Option Sales Tax	1,118,010	455,062	(662,948)	41%	
01-3231-31 Solid Waste Disposal Tax	2,475	1,255	(1,220)	51%	
01-3316-32 Powell Pave & Patch Funds	90,000	45,830	(44,170)	51%	
01-3322-31 Beer & Wine - State	12,660	-	(12,660)	0%	
01-3324-31 Utilities Franchise Tax	141,387	32,668	(108,719)	23%	
01-3330-84 County First Responders	4,020	2,200	(1,820)	55%	
01-3413-89 Miscellaneous Revenue	2,700	606	(2,094)	22%	
01-3431-41 Police Authority Revenue_Faith	161,473	40,368	(121,105)	25%	
01-3431-45 Police Report Revenue	100	90	(10)	90%	
01-3431-89 Police Miscellaneous	1,100	334	(766)	30%	
01-3451-85 Property Damage Claims	-	11,900	11,900	100%	1
01-3471-51 Environmental Fee Collection	184,750	57,783	(126,967)	31%	
01-3491-41 Subdivision & Zoning Fees	6,000	3,100	(2,900)	52%	
01-3613-41 Parks Miscellaneous	21,000	11,250	(9,750)	54%	
01-3713-33 Sal. Water/Sewer Reimbursement	50,000	-	(50,000)	0%	
01-3831-89 Interest on Investments	90,000	68,262	(21,738)	76%	
01-3834-41 Park Shelter Rentals	6,000	4,675	(1,325)	78%	2
01-3835-81 Surplus items Sold	1,000	481	(519)	48%	
01-3837-31 ABC Net Revenue-Co.	11,500	7,533	(3,967)	66%	
01-3991-99 Fund Balance Appropriated	947,921	-	(947,921)	0%	3
	4,618,492	2,122,235	(2,496,257)	46%	

Notes:

- 1 Chamandy guardrail
- 2 Includes GQ Civitans annual rental fee of \$1,200
- 3 Fund Balance Appropriated = Budget as Adopted + Budget Amendments as follows:

Budget as Adopted	938,146.00
BA #1 Legion Building roof	9,000.00
<u>BA #3 Governing Body additional training</u>	<u>775.00</u>
Total Fund Balance Appropriated	947,921.00

Governing Body:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4110-02 Mayor/Aldermen Salary	18,745	-	9,373	9,373	50%	4
01-4110-09 FICA Expense	1,434	-	717	717	50%	
01-4110-14 Insurance - Workers Comp	50	-	32	18	63%	
01-4110-18 Professional Services	33,500	-	19,743	13,757	59%	
01-4110-26 Office Expense	900	-	102	798	11%	
01-4110-31 Training & Schools	1,675	-	1,400	275	84%	
01-4110-40 Dues & Subscriptions	16,250	-	14,015	2,235	86%	
01-4110-45 Insurance & Bonds	2,000	-	1,880	120	94%	
01-4110-60 Special Projects	15,200	-	740	14,460	5%	
01-4110-61 Grants - Nonprofit Grant Program	350	-	200	150	57%	
01-4110-63 Elections	4,200	-	-	4,200	0%	
	94,304	-	48,201	46,103	51%	

Notes:

4 Paid once annually at the beginning of the fiscal year

Contingency & Transfers:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-9820-96 Transfer to Capital Reserve Fund	76,000	-	76,000	-	100%	5
01-9840-96 Transfer to Capital Project Funds	938,146	-	52,271	885,875	6%	
	1,014,146	-	128,271	885,875	13%	

Notes:

5 Transfer to Transformational Project GPO

Administration:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4120-00 Salaries - Regular	301,925	-	114,726	187,199	38%	
01-4120-03 Salaries - Longevity	1,000	-	850	150	85%	
01-4120-07 401K Expense	15,097	-	5,736	9,361	38%	
01-4120-09 FICA Expense	23,174	-	8,669	14,505	37%	
01-4120-10 Retirement Expense	39,017	-	14,777	24,240	38%	
01-4120-11 Group Insurance	41,500	-	14,247	27,253	34%	
01-4120-14 Insurance - Workers Comp	500	-	425	75	85%	6
01-4120-17 Insurance – HRA/Admin Cost	1,200	-	500	700	42%	
01-4120-18 Professional Services	93,900	-	34,753	59,147	37%	
01-4120-22 Banquet Expense	1,700	-	-	1,700	0%	
01-4120-26 Office Expense	9,500	-	3,144	6,356	33%	
01-4120-31 Training & Schools	9,500	-	4,608	4,892	49%	
01-4120-32 Telephone/Communications	4,400	-	1,409	2,991	32%	
01-4120-33 Utilities	5,200	-	1,946	3,254	37%	
01-4120-34 Printing	6,000	-	2,370	3,630	39%	
01-4120-37 Advertising	2,600	-	465	2,135	18%	
01-4120-40 Dues & Subscriptions	2,650	-	698	1,952	26%	
01-4120-44 Contracted Services	43,807	-	16,055	27,752	37%	
01-4120-45 Insurance & Bonds	6,200	-	6,182	18	100%	6
01-4120-62 Committees - CAC	500	-	-	500	0%	
01-4120-68 Tax Collection	27,150	-	17,958	9,192	66%	
	636,520	-	249,518	387,002	39%	

Notes:

6 Paid once annually at the beginning of the fiscal year

Public Works:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4190-00 Salaries - Regular	146,665	-	52,651	94,014	36%	
01-4190-02 Salaries - Part-Time	70,000	-	30,072	39,928	43%	
01-4190-03 Salaries - Longevity	1,150	-	863	287	75%	
01-4190-07 401K Expense	7,334	-	2,591	4,743	35%	
01-4190-09 FICA Expense	16,663	-	6,330	10,333	38%	
01-4190-10 Retirement Expense	19,039	-	6,749	12,290	35%	
01-4190-11 Group Insurance	25,500	-	7,741	17,759	30%	
01-4190-14 Insurance - Workers Comp	7,200	-	6,987	213	97%	7
01-4190-20 Motor Fuel	16,000	-	4,732	11,268	30%	
01-4190-21 Uniforms	1,500	-	571	929	38%	
01-4190-24 Maint & Repair - Bldgs/Grounds	133,215	-	131,557	1,658	99%	8
01-4190-25 Maint & Repair - Vehicles	5,000	-	632	4,368	13%	
01-4190-29 Supplies & Equipment	15,000	2,100	5,060	7,840	48%	
01-4190-31 Training & Schools	200	-	-	200	0%	
01-4190-32 Telephone/Communications	900	-	324	576	36%	
01-4190-33 Utilities	3,750	-	1,378	2,372	37%	
01-4190-34 Printing	25	-	7	18	26%	
01-4190-35 Maint & Repairs - Equipment	9,000	-	1,682	7,318	19%	
01-4190-40 Dues & Subscriptions	6,900	-	6,693	208	97%	9
01-4190-44 Contracted Services	19,500	540	2,072	16,888	13%	
01-4190-45 Insurance & Bonds	4,800	-	4,794	6	100%	7
01-4190-58 Cap Outlay - Bldg/Infrastructure	6,000	-	5,509	491	92%	10
	515,341	2,640	278,993	233,708	55%	

Notes:

- 7 Paid once annually at the beginning of the fiscal year
- 8 Town Hall Roof is complete
- 9 Includes IWorQ System
- 10 Carport at Quarry

Police:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4310-00 Salaries - Regular	553,925	-	183,540	370,385	33%	
01-4310-02 Salaries - Part-Time	8,000	-	2,200	5,800	28%	
01-4310-03 Salaries - Longevity	2,500	-	2,200	300	88%	
01-4310-07 401K Expense	27,697	-	9,172	18,525	33%	
01-4310-09 FICA Expense	43,179	-	14,397	28,782	33%	
01-4310-10 Retirement Expense	78,123	-	25,755	52,368	33%	
01-4310-11 Group Insurance	93,500	-	31,476	62,024	34%	
01-4310-14 Insurance - Workers Comp	11,500	-	10,708	792	93%	11
01-4310-20 Motor Fuel	32,000	-	9,467	22,533	30%	
01-4310-21 Uniforms	4,400	470	295	3,635	17%	
01-4310-25 Maint & Repair - Vehicles	9,000	-	1,275	7,725	14%	
01-4310-26 Office Expense	1,500	-	404	1,096	27%	
01-4310-29 Supplies & Equipment	21,650	4,172	5,096	12,382	43%	
01-4310-31 Training & Schools	5,000	500	2,364	2,136	57%	
01-4310-32 Telephone/Communications	8,200	-	3,512	4,688	43%	
01-4310-33 Utilities	1,900	-	692	1,208	36%	
01-4310-34 Printing	1,000	-	472	528	47%	
01-4310-35 Maint & Repair - Equipment	2,000	-	92	1,908	5%	
01-4310-40 Dues & Subscriptions	4,800	-	2,026	2,774	42%	
01-4310-44 Contracted Services	23,250	-	14,701	8,549	63%	
01-4310-45 Insurance & Bonds	16,000	-	15,895	105	99%	11
01-4310-54 Cap Outlay - Vehicles	58,000	-	55,755	2,245	96%	12
	1,007,124	5,142	391,495	610,487	39%	

Notes:

- 11 Paid once annually at the beginning of the fiscal year
- 12 Vehicle purchase and upfit complete

Fire:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4340-00 Salaries - Regular	290,500	-	105,635	184,865	36%	
01-4340-02 Salaries - Part-Time	184,275	-	85,708	98,567	47%	
01-4340-03 Salaries - Longevity	2,200	-	1,766	434	80%	
01-4340-07 401K Expense	15,520	-	5,786	9,734	37%	
01-4340-09 FICA Expense	36,489	-	14,630	21,859	40%	
01-4340-10 Retirement Expense	40,263	-	14,828	25,435	37%	
01-4340-11 Group Insurance	54,000	-	16,733	37,267	31%	
01-4340-14 Insurance - Workers Comp	10,585	-	8,592	1,993	81%	13
01-4340-17 Firemen's Pension Fund	1,725	-	10	1,715	1%	
01-4340-20 Motor Fuel	8,500	-	2,912	5,588	34%	
01-4340-21 Uniforms	3,500	-	690	2,810	20%	
01-4340-25 Maint & Repair - Vehicles	10,000	-	3,241	6,759	32%	
01-4340-26 Office Expense	150	-	-	150	0%	
01-4340-29 Supplies & Equipment	30,000	17,553	6,319	6,128	80%	14
01-4340-31 Training & Schools	2,500	380	1,688	432	83%	
01-4340-32 Telephone/Communications	5,400	-	2,387	3,013	44%	
01-4340-33 Utilities	6,800	-	2,580	4,220	38%	
01-4340-34 Printing	275	-	140	135	51%	
01-4340-35 Maint & Repair - Equipment	4,500	-	70	4,430	2%	
01-4340-40 Dues & Subscriptions	3,850	-	1,218	2,632	32%	
01-4340-44 Contracted Services	10,000	-	6,068	3,932	61%	
01-4340-45 Insurance & Bonds	11,865	-	11,854	11	100%	13
	732,897	17,933	292,855	422,109	42%	

Notes:

- 13 Paid once annually at the beginning of the fiscal year
- 14 Turnout gear and ballistic vests are encumbered

Streets:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4510-18 Professional Services	1,000	-	-	1,000	0%	
01-4510-29 Supplies & Equipment	2,400	-	187	2,213	8%	
01-4510-39 Maint & Repair	30,000	-	-	30,000	0%	
01-4510-99 Unappropriated Fund Balance	56,600	-	-	56,600	0%	
01-4511-33 Utilities - Street Lights	38,000	-	17,414	20,586	46%	
01-4511-39 Other Services	300	-	-	300	0%	
01-4511-71 Debt Service - Principal	202,860	-	200,581	2,279	99%	15
	331,160	-	218,182	112,978	66%	

Notes:

15 Streets loan paid in full in July 2023

Sanitation:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-4710-44 Contracted Services	193,250	-	70,906	122,344	37%	
	193,250	-	70,906	122,344	37%	

Notes:

Parks & Rec:						
Account	Budget	Encum.	YTD	Variance	%	Notes
01-6130-24 Maint & Repair - Bldgs/Grounds	35,000	500	10,503	23,997	31%	
01-6130-29 Supplies & Equipment	10,000	-	2,642	7,358	26%	
01-6130-32 Telephone/Communications	6,000	-	2,335	3,665	39%	
01-6130-33 Utilities	17,000	-	6,837	10,163	40%	
01-6130-44 Contracted Services	1,500	-	-	1,500	0%	
01-6130-62 Committees - PERC	24,250	-	10,604	13,646	44%	
	93,750	500	32,920	60,330	36%	

Notes:

Town of Granite Quarry, North Carolina
Capital Project Ordinance # 2020-04
FEMA Grant - Granite Lake Repairs
Inception 3/2/2020

	Amended Project Authorization	Encumbered	Total To Date	Projected by Completion (Variance)	Notes
<u>REVENUES</u>					
04-3613-26 FEMA Grant	\$ 576,286		\$ 506,020	2,311	
04-3613-36 NCDEM Grant	192,095		168,673	770	
<i>Total Revenues</i>	<u>768,381</u>		<u>674,693</u>	<u>3,081</u>	
<u>OTHER FINANCING SOURCES</u>					
04-3981-96 Transfer from General Fund	-		-	-	
<i>Total Other Financing Sources</i>	<u>-</u>		<u>-</u>	<u>-</u>	
TOTAL REVENUES AND OTHER FINANCING SOURCES	<u>768,381</u>		<u>674,693</u>	<u>3,081</u>	
<u>EXPENDITURES</u>					
04-6130-18 Professional Services					
Engineer or Architect Fees	174,250	3,081	171,169	3,081	16
<i>Total Personnel</i>	<u>174,250</u>		<u>171,169</u>	<u>3,081</u>	
04-6130-69 Cap Outlay - Bldg, Struct, Other					
Construction Cost	\$ 547,619		\$ 503,524	-	
Contingency (10%)	46,512		\$ -	-	
<i>Total Capital Outlay</i>	<u>594,131</u>		<u>503,524</u>	<u>-</u>	
TOTAL EXPENDITURES	<u>\$ 768,381</u>		<u>\$ 674,693</u>	<u>3,081</u>	
TOTAL FINANCING SOURCES OVER EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>	

Notes:

16 Remaining encumbered architect contract

Town of Granite Quarry, North Carolina
Capital Project Ordinance # 2023-01
Transformational Project
Inception 1/9/2023

<u>FINANCING SOURCES</u>	Amended Project Authorization	Encumbered	Total To Date	Projected by Completion (Variance)	Notes
08-3981-96 Transfer from General Fund	959,917		77,450	882,467	
<i>Total Financing Sources</i>	<u>959,917</u>		<u>77,450</u>	<u>882,467</u>	
 TOTAL REVENUES AND OTHER FINANCING SOURCES	 <u>959,917</u>		 <u>77,450</u>	 <u>882,467</u>	
 EXPENDITURES					
08-4930-18 Professional Services					
Pre-Development Services	39,100	12,347	26,753	12,347	
Civic Park "Option 1" Improvements	49,800	23,781	26,020	23,781	
Civic Park Master Plan	55,000	47,895	7,105	47,895	
Attorney Fees	2,573		2,573	-	
<i>Total Personnel</i>	<u>146,473</u>	<u>84,023</u>	<u>62,450</u>	<u>84,023</u>	
08-4930-58 Cap Outlay - Construction					
Feasibility Study	15,000.00	-	15,000.00	-	
Civic Park "Option 1" Improvements	645,516.71	-	-	645,516.71	
	<u>660,517</u>	<u>-</u>	<u>15,000</u>	<u>645,517</u>	
08-4930-97 Contingency	42,928	-	-	42,928	
<i>Total Construction</i>	<u>703,444</u>	<u>-</u>	<u>15,000</u>	<u>688,444</u>	
08-9840-96 Transfer to TAP Project Fund	110,000	-	-	110,000	
<i>Total Transfers</i>	<u>110,000</u>	<u>-</u>	<u>-</u>	<u>110,000</u>	
 TOTAL EXPENDITURES	 <u>959,917</u>	 <u>84,023</u>	 <u>77,450</u>	 <u>882,467</u>	
 TOTAL FINANCING SOURCES OVER EXPENDITURES	 \$ -	 \$ -	 \$ -	 -	

Notes:

Town of Granite Quarry, North Carolina
Capital Project Ordinance # 2023-03
Transportation Alternatives Program Project
Inception 2/13/2021

	Project Authorization	Encumbered	Total To Date	Projected by Completion (Variance)	Notes
<u>REVENUES</u>					
09-3450-36 Transportation Alternatives Program Funds	440,000		-	440,000	
<i>Total Revenues</i>	<u>440,000</u>		-	<u>440,000</u>	
<u>OTHER FINANCING SOURCES</u>					
09-3984-96 Transfer from Transformational Projects	110,000		-	110,000	
<i>Total Other Financing Sources</i>	<u>110,000</u>		-	<u>110,000</u>	
TOTAL REVENUES AND OTHER FINANCING SOURCES	<u>550,000</u>		-	<u>550,000</u>	
<u>EXPENDITURES</u>					
09-4511-18 Professional Services	70,000		-	70,000	
<i>Total Personnel</i>	<u>70,000</u>	-	-	<u>70,000</u>	
09-4511-58 Cap Outlay - Construction	452,500		-	452,500	
09-4511-97 Contingency	27,500		-	27,500	
<i>Total Construction</i>	<u>480,000</u>	-	-	<u>480,000</u>	
TOTAL EXPENDITURES	<u>550,000</u>	-	-	<u>550,000</u>	
TOTAL FINANCING SOURCES OVER EXPENDITURES	-	\$ -	-	-	

Notes:

**Town of Granite Quarry, North Carolina
Capital Reserve Fund
Inception 7/1/2023**

	Amended Authorization	Total To Date
<u>FINANCING SOURCES</u>		
02-3981-96 Transfer from General Fund	76,000	76,000
<i>Total Other Financing Sources</i>	76,000	76,000
TOTAL REVENUES AND OTHER FINANCING SOURCES	76,000	76,000
 <u>EXPENDITURES</u>		
02-4190-54 Cap Outlay - Dump Truck	1,000	-
02-4260-58 Cap Outlay - Town Hall	-	-
02-4340-54 Cap Outlay - Fire Truck	75,000	-
<i>Total Capital Outlay</i>	76,000	-
TOTAL EXPENDITURES	76,000	-
<hr/>		
TOTAL FINANCING SOURCES OVER EXPENDITURES	-	76,000

Notes:

Unassigned Fund Balance:

**These amounts are estimates only and intended to give an indication
of the fiscal health of Unassigned Fund Balance.*

Unassigned Fund Balance as of 7/01/23	3,068,949
Revenues as of 11/30/23	2,122,235
Expenses as of 11/30/23	<u>(1,711,341)</u>
Revenues over Expense at 11/30/23	410,894
Less Encumbered	(26,215)
Less Restricted:	
Powell Bill	(45,643)
Reserved by State Statute	<u>(345,217)</u>
Total Restricted	(390,860)
Less Committed:	
Transformational Project CPO	<u>(885,875)</u>
Total Committed	(885,875)
Unassigned Fund Balance as of 11/30/23	\$ 2,176,892

Interest on Investments by Month FY 2023-2024

Acct#	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Interest YTD	Invested Balance
Money Market Accounts:														
XX9011	18	2	16	15	15	-	-	-	-	-	-	-	67.29	53,752.67
XX1186	17	19	19	18	18	-	-	-	-	-	-	-	91.02	63,001.89
	35	21	35	34	34	-	-	-	-	-	-	-	\$ 158.31	\$ 116,754.56
NC Capital Management Trust:														
XX4319	11,469	11,705	14,957	15,537	14,436	-	-	-	-	-	-	-	68,103.92	3,313,754.20
	11,469	11,705	14,957	15,537	14,436	-	-	-	-	-	-	-	\$ 68,103.92	\$ 3,313,754.20
Totals													\$68,262.23	\$ 3,430,509

Total Invested Balance	\$ 3,430,509
Cash Balance (As of 11/30/23)	\$ 321,682
Minus Outstanding Transactions (As of 11/30/23)	\$ (97,801)
Total Reconciled Cash Balance	\$ 223,881
Total Available Funds	\$ 3,654,390

Fire Department Roster on 12/1/2023



Granite Quarry Fire Department

NC State Firefighters' Association
323 West Jones St, Suite 401
Raleigh, NC 27603
888-546-2732
919-821-9382

This Roster was last updated on 11/29/2023 8:37:01 AM

Granite Quarry Fire Department

PO Box 351
Granite Quarry, NC 28072

Day Phone (704) 279-5597
Email jhord@granitequarrync.gov

Member Id: 100401
Member Type: FDC / Fire Dept Combo
Department Chief: Mr. Matthew Jason Hord
Paid thru: 12/31/2023

Paid	<u>16</u>	Junior	<u>0</u>
Vol	<u>15</u>	Retired	<u>0</u>
Member	<u>0</u>	Life	<u>0</u>
Rescue	<u>0</u>	Non-Mem	<u>0</u>
Total	<u>31</u>	Vacant	<u>0</u>
County:	Rowan		

NCSFA Member Y Certification Letter 2023

Name on Credit Card _____
Expiration Date _____

Credit Card _____
Signature _____

Showing certification for hours completed in 2023

	<u>SSN</u>	<u>ID</u>	<u>Name/DOB</u>	<u>Address</u>	<u>PHONE/Email</u>	<u>GEN</u>	<u>MAR</u>	<u>P/V/R</u>	<u>CERT</u>
1	XXXX-XX 5/1/16 - now	208354	Mr. Carl Travis Barnhardt	Granite Quarry, NC 28072		M	M	V	Y
2	XXXX-XX 7/7/22 - now	181127	Mr. Allen Dale Bennett	Granite Quarry, 28072		M	M	P	Y
3	XXXX-XX 4/8/19 - now	229085	Mr. Tyler Allen Bennett	Salisbury, NC 28146		M	S	V	Y
4	XXXX-XX 3/16/20 - now	235997	Mr. Corey Heath Blevins	Salisbury, NC 28146		M	M	V	Y
5	XXXX-XX 11/12/18 - now	226776	Mrs. Laura Elaine Carlton	Salisbury, NC 28146		F	M	V	Y
6	XXXX-XX 7/7/22 - now	138068	Mr. Phillip Jake Chambers	Salisbury, NC 28146		M	S	V	Y
7	XXXX-XX 3/13/23 - now	258862	Jacob H Collins	Rockwell, NC 28138		M	S	V	Y
8	XXXX-XX 1/15/14 - now	151181	Mr. Sean Desmond Dunham	Salisbury, NC 28146	sdunham@granitequarrync.gov	M	M	P	Y
9	XXXX-XX 4/1/17 - now	215230	Mr. James Perry Garris, Jr.	Salisbury, NC 28146	v	M	S	P	Y

	<u>SSN</u>	<u>ID</u>	<u>Name/DOB</u>	<u>Address</u>	<u>PHONE/Email</u>	<u>GEN</u>	<u>MAR</u>	<u>P/V/R</u>	<u>CERT</u>
10	XXXX-XX 3/27/17 - now	215229	Mr. Matthew Jason Hord	Rockwell, NC 28138	(704)279-5596 jhord@granitequarrync.gov	M	M	P	Y
11	XXXX-XX 11/17/22 - now	255266	David B. Jones	Lancaster, SC 29720		M	S	P	Y
12	XXXX-XX 4/6/22 - now	251239	Mr. Nathan Kimmer	Salisbury, NC 28146		M	M	V	Y
13	XXXX-XX 3/26/13 - now	151187	Mr. Cameron Clark Lapham	Granite Quarry, NC 28072		M	S	P	Y
14	XXXX-XX 11/2/21 - now	246816	Mr. Alexander Jon Loflin	Salisbury, NC 28146		M	S	V	Y
15	XXXX-XX 10/29/14 - now	195126	Baxter L. Miller	Salisbury, NC 28146	bmiller@granitequarrync.gov	M	S	P	Y
16	XXXX-XX 7/7/22 - now	230480	Mrs. Judy Wilt Morgan	Salisbury, NC 28146		F	S	V	Y
17	XXXX-XX 11/12/21 - now	247055	Mr. Christopher Peter Nee	Granite Quarry, NC 28072		M	M	V	Y
18	9/21/21 - now	246112	William Parrish	Granite Quarry, NC 28072		M	M	P	Y
19	XXXX-XX 5/2/22 - now	251663	Mr. Christopher Daniel Paton	Salisbury, NC 28147	704-279-5596	M	M	P	Y
20	XXXX-XX 11/10/21 - now	247027	Miss Hailey M Peeples	Salisbury, NC 28146		F	S	V	Y
21	XXXX-XX 5/1/09 - now	151194	Jennifer Peeples	Granite Quarry, NC 28072		F	M	V	Y
22	XXXX-XX 3/26/13 - now	112568	Mr. Michael Brian Peeples	Granite Quarry, NC 28072	bpeeples@granitequarrync.gov	M	M	P	Y
23	XXXX-XX 1/15/14 - now	151206	Daniel Peters	Salisbury, NC 28146		M	M	V	Y
24	XXXX-XX 8/17/15 - now	202394	Mr. John Patrick Piana	Salisbury, NC 28146		M	M	V	Y
25	XXXX-XX 12/4/18 - now	226777	Mr. Alan Thomas Shinn	Rockwell, NC 28138		M	M	P	Y
26	XXXX-XX 1/1/10 - now	151192	Kevin Neil Strobel	Granite Quarry, NC 28072	kstrobel@granitequarrync.gov	M	M	V	Y
27	XXXX-XX 6/2/21 - now	244221	Emily Torrence	Salisbury, NC 28146		F	S	P	Y
28	XXXX-XX 8/7/23 - now	261453	Miss Alivia Blanche Varner	Denton, NC 27239		F	S	P	Y
29	XXXX-XX 2/7/23 - now	260500	John Walters	Salisbury, NC 28146		M	S	P	Y
30	XXXX-XX 11/29/23 - now	263823	Martin Dennis Whitson , Jr.	China Grove, NC 28023		M	S	P	Y
31	XXXX-XX 1/27/23 - now	258120	Terry Dale Wright	Thomasville, NC 27360		M	S	P	Y

STATE OF NORTH CAROLINA
COUNTY OF ROWAN

EQUIPMENT LOAN AGREEMENT

THIS EQUIPMENT LOAN AGREEMENT (“Agreement”) is made as of this the ___ date of _____, 2023 by and between ROWAN COUNTY, a body politic of the State of North Carolina (“County”) and _____ (“Borrower”). County and Borrower may be referenced collectively in this Agreement as the “Parties” or each individually as a “Party.”

WITNESSETH:

WHEREAS, County has purchased new replacement Motorola radios and desires to loan a certain number of such radios to each of the county municipalities or other agencies in an effort to standardize emergency communications among the several emergency services and/or law enforcement agencies; and

WHEREAS, Borrower desires to borrow the radios consistent with the terms contained herein; and

WHEREAS, this Agreement is authorized by North Carolina General Statutes, and the parties hereto have followed all of the necessary local and state procurement policies and are duly authorized to enter into this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and promises made herein below, the parties agree as follows:

1. Equipment. Subject to all terms and conditions of this Agreement, County will loan to Borrower the materials or equipment specified on the attached Exhibit A (the “Equipment”), as may be amended from time to time to reflect Equipment changes.
2. Term. The term (the “Initial Term”) of this Agreement shall be TEN (10) YEARS and begins on the ___ day of _____, 2023, and expires on the ___ day of _____, 2033, unless the Agreement is either sooner terminated or extended by mutual agreement in writing; provided, however, this Loan Agreement shall automatically extend for an additional TEN (10) YEAR period (the “Extension Term”) in the event that the County has not provided a total replacement of the Equipment prior to the expiration of the Initial Term.

3. Permitted Use. The Equipment shall be used for the sole purpose of emergency communications consistent with all adopted policies of the County as provided to each Borrower. At the end of the Term, Borrower shall return the Equipment in its original condition, ordinary wear and tear accepted.
4. Acquisition of Equipment. County has procured the Equipment consistent with state and local procurement policies and statutes.
5. Responsibility for Loss or Damage. Borrower is responsible, from the time Borrower takes possession of Equipment until Equipment is returned to the possession of County, for any Equipment that is lost or damaged beyond repair from the time Borrower takes possession until the Equipment is returned to the possession of County. "Damaged beyond repair" is defined as such damage determined by Motorola under any applicable repair policies or programs that exceeds "depot repair" costs, currently \$1,000.00). All other damaged Equipment shall be returned to the County and shall be repaired by the County under its available repair programs with Motorola, and to the extent available, County shall use reasonable efforts to provide replacement Equipment while any individual unit is being repaired or replaced.
6. Insurance. At all times during its possession of the Equipment, Borrower shall maintain all-risk insurance coverage against loss or damage of the Equipment up to its replacement value.
7. Indemnification. Borrower accepts all risks to itself and to any third parties that may result or arise out of the possession or use of the Equipment and, to the extent allowed by law, agrees to indemnify and save harmless County, its officers, agents, and employees from all loss, cost and expense arising out of any liability or claim of liability for damages to person or property arising out of its possession or use of the Equipment.
8. No Warranty. Borrower accepts the Equipment "As Is". County makes no warranty of any kind including that the Equipment is suitable for the use for which it is designed.
9. Termination. Either Party may terminate this Agreement at any time by giving one hundred eighty (180) days' written notice to the other Party. In addition, County may terminate this Agreement sooner than one hundred eighty (180) days in the event of Borrower's failure to comply with any of the terms and conditions of this Agreement; provided, however, the County shall provide written notice to Borrower of such breach and allow thirty (30) days for Borrower to cure the breach.
10. Ownership. The County shall at all times be the Owner of all Equipment herein. Because the Equipment serves as collateral for the County's financing of the Equipment, Borrower shall at all times maintain a complete log of all Equipment in its possession and shall provide such log to County upon request to confirm that all Equipment is readily available and in use.
11. Assignment. Borrower shall not assign this Agreement or any privileges granted hereunder without the prior written consent of County.

12. Notices. All notices shall be hand delivered, sent by private overnight mail service, or sent by registered or certified U.S. mail and addressed to the Party to receive such notice at the address given below, or such other address as may hereafter be designated by notice in writing:

If to County:

Rowan County Emergency Services

ATTN: Allen Cress, Director

130 West Innes Street

Salisbury, NC 28144

If to Borrower:

13. Entire Agreement. This Agreement contains the entire agreement of the Parties and there are no representations, inducements or other provisions other than those expressed herein. All changes, additions or deletions to this Agreement shall be in writing and executed by the authorized representatives of both Parties.

14. No Waiver. The waiver by County of any agreement, condition, or provision contained in this Agreement will not be deemed a waiver of any subsequent breach or any other agreement, condition, or provision contained in this Agreement, nor will any custom or practice that may develop between the Parties in the administration of the terms of this Agreement be construed to waive or lessen the right of County to insist upon Borrower's performance in strict accordance with the terms of this Agreement.

15. Governing Law. This Agreement and the rights and obligations of the Parties hereto shall be interpreted, construed and enforced in accordance with the laws of the State of North Carolina, without regard for its conflict of laws provisions, which shall be the exclusive venue for any legal proceedings arising from or incident to this Agreement.

16. Severability. Should any provision of this Agreement be declared illegal, void, or unenforceable under North Carolina law, or shall be considered severable, the Agreement shall remain in force and be binding upon the Parties hereto as though the said provision had never been included.

{Signature Page Follows}

IN WITNESS WHEREOF, County and Borrower have executed this Agreement as of the date of the last signature below as indicated by the signatures of their authorized representatives.

BORROWER: _____,

Name: _____

ITS: _____

ROWAN COUNTY, a body politic of the State of
North Carolina,

Name: _____

ITS: Manager, Chairman

{NOTE: insert pre-audit from municipality}

EXHIBIT A

Equipment to be Loaned

Model	Dept	Model #	Serial Number
APX 4500	Police	M22URS9PW1BN	471CZR1137
APX 4500	Police	M22URS9PW1BN	471CZR1138
APX 4500	Police	M22URS9PW1BN	471CZR1139
APX 4500	Police	M22URS9PW1BN	471CZR1140
APX 4500	Police	M22URS9PW1BN	471CZR1141
APX 4500	Police	M22URS9PW1BN	471CZR1142
APX 4500	Police	M22URS9PW1BN	471CZR1143
APX 4500	Police	M22URS9PW1BN	471CZR1144
APX 4500	Police	M22URS9PW1BN	471CZR1145
APX 4500	Police	M22URS9PW1BN	471CZR1146
APX 4500	Police	M22URS9PW1BN	471CZR1147
APX 4500	Police	M22URS9PW1BN	471CZR1148
APX 6000R	Police	H98UCH9PW7BN	481CZB5827
APX 6000R	Police	H98UCH9PW7BN	481CZB5828
APX 6000R	Police	H98UCH9PW7BN	481CZB5829
APX 6000R	Police	H98UCH9PW7BN	481CZB5830
APX 6000R	Police	H98UCH9PW7BN	481CZB5831
APX 6000R	Police	H98UCH9PW7BN	481CZB5832
APX 6000R	Police	H98UCH9PW7BN	481CZB5833
APX 6000R	Police	H98UCH9PW7BN	481CZB5834
APX 6000R	Police	H98UCH9PW7BN	481CZB5835
APX 6000R	Police	H98UCH9PW7BN	481CZB5836
APX 6000R	Police	H98UCH9PW7BN	481CZB5837
APX 6000R	Police	H98UCH9PW7BN	481CZB5838
APX 4500	Fire	M22URS9PW1BN	471CZP0995
APX 4500	Fire	M22URS9PW1BN	471CZR1486
APX 4500	Fire	M22URS9PW1BN	471CZR1487
APX 4500	Fire	M22URS9PW1BN	471CZR1488
APX 4500	Fire	M22URS9PW1BN	471CZR1489
APX 4500	Fire	M22URS9PW1BN	471CZR1490
APX 4500	Fire	M22URS9PW1BN	471CZR1491
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0658
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0659
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0660
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0661
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0662

APX 6000XE	Fire	H98UCH9PW7BN	481CZD0663
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0664
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0665
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0666
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0667
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0668
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0669
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0670
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0671
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0672
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0673
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0674
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0675
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0676
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0677
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0678
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0679
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0680
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0681
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0682
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0683
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0684
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0685
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0686
APX 6000XE	Fire	H98UCH9PW7BN	481CZD0687

Agenda Item Summary

Organizational Meeting

December 11, 2023

Agenda Item 7F

Summary:

Greg Summitt has applied to be appointed to the Planning Board Town Seat with the term expiration of 7/31/2024. At its December 4, 2023 meeting the Planning Board voted to recommend his appointment.

Attachments

- Clerk Application Summary

Action Requested:

Motion to appoint Greg Summitt to the Planning Board's Town Seat with the term expiration to 7/31/2024.

PB Appointment Recommendation

Motion Made By:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

Second By:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

For:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

Against:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

In case of tie:

Mayor Brittany Barnhardt

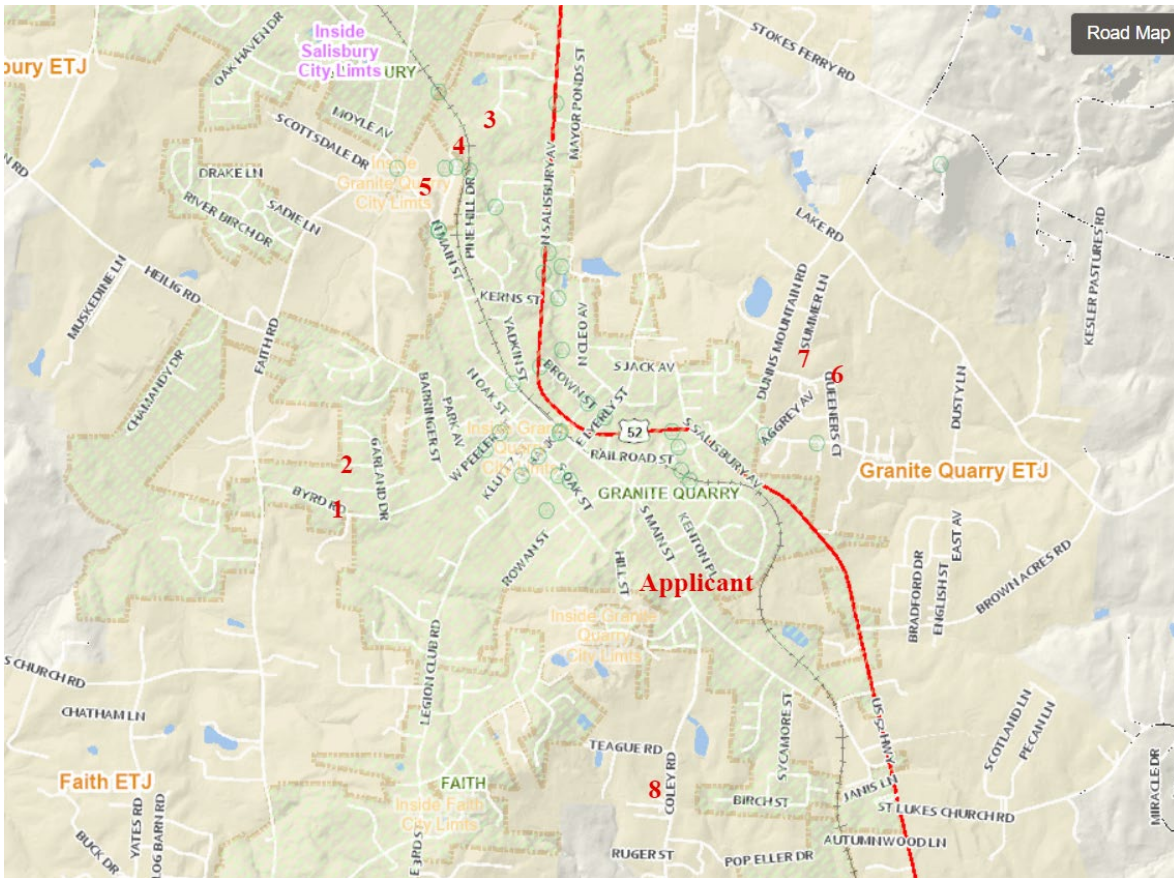
- For
- Against

Diversity of Geographical Representation

- Mr. Summitt is a resident of the Town and lives on S. Main Street.

The residences of the other Planning Board members are located on the following streets:

- | | |
|-----------------------------|---------------|
| 1) Byrd Road | 6) Irby Lane |
| 2) Foil Street | 7) Irby Lane |
| 3) Hillcrest Ridge Drive | 8) Coley Road |
| 4) North Main Street (Town) | |
| 5) North Main Street (ETJ) | |





GRANITE QUARRY

P.O. Box 351
Granite Quarry, NC 28072-0351
704-279-5596

WWW.GRANITEQUARRY.NC.GOV

ADVISORY BOARD AND COMMITTEE APPLICATION

NAME Gregory (Greg) S. Summitt

PHYSICAL ADDRESS 729 S. Main GQ Street Granite Quarry, NC ZIP 28146

MAILING ADDRESS same ZIP _____

PHONE n/a PHONE (business or cell) 704-239-2424

EMAIL gsummitt@kannapolisnc.gov

OCCUPATION Assistant Fire Chief

ARE YOU CURRENTLY SERVING ON A GRANITE QUARRY BOARD OR COMMITTEE Yes No

IF SO, PLEASE PROVIDE THE NAME OF THE BOARD OR COMMITTEE

I AM INTERESTED IN SERVING ON THE FOLLOWING ADVISORY BOARDS OR COMMITTEES IN ORDER OF PREFERENCE *(please number up to three applicable committees)*

- _____ Community Appearance Commission
- _____ Zoning Board of Adjustment
- _____ Events Committee
- _____ Other
- X Planning Board

WORK EXPERIENCE *(List your four most recent employment experiences, listing present or most recent first)*

Dates	Company Name/Location	Position	Job Description
8/2008- present	City of Kannapolis Fire Dept	Assistant Fire Chief but served all lower ranks.	Manage functional areas of dept
8/2007-8/2008	Town of Mooresville Fire & Rescue	Firefighter	Respond to emergencies
9/2004-7/2007	City of Salisbury Fire Dept	Firefighter	Respond to emergencies

over

EDUCATION (List your three most recent educational experiences, listing present or most recent first)

Educational Institution/School	Degree Received	Area(s) of Study
Fayetteville State University	Bachelors	Fire & Emergency Services Administration
Coastal Carolina Community College	Associates	Fire Protection Technology

WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT?

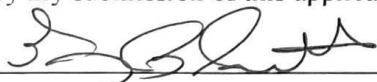
Before I took over a new role in managing the administrative side of the dept, I oversaw the Fire Marshals Office and code enforcement of the Dept. We met weekly with the Planning and Zoning department to address issues in developments and plans submitted. I am very familiar with the Development Ordinance and CLUP and what direction it gives the board. I also just completed the UNC School of Government Municipal and County Administration course which broadened my knowledge across all areas of local government to include planning and zoning.

BOARDS/ COMMITTEES ON WHICH YOU HAVE SERVED (LIST MUNICIPALITIES AND DATES)

None.

EVER CONVICTED OF A FELONY Yes No If yes, state details: _____

By signing this form I acknowledge that I will abide by the applicable Rules of Procedure and have the availability to attend meetings at least once a month. I affirm that I understand this application may be considered a public record and as such, portions may be subject to release under North Carolina General Statute Chapter 132, Public Records. I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree that by my submission of this application form, I shall be deemed to have affixed my signature hereto.

Signature  Date 11/12/2023

FOR OFFICE USE ONLY

Application Received: _____ Meeting Date & Time: _____

Confirmation Date: _____ Term Ending: _____

Town of Granite Quarry
Town Manager's Report
December 2023



1. Personnel highlights

- PD career development recognition
- Administration recognitions

2. Elections

- A. Certified results mailed out individually; local summary pending
- B. All 4 elected/reelected registered for Essentials of Municipal Government course
- C. Orientation follow up

3. Community Engagement, Communications/IT

- A. Newsletter out with positive feedback so far. Copies available at Town Hall.
- B. Website. Still updating as we go. Parks page updates complete.
- C. Centralina peer-to-peer networking (GQ, Spencer, Gastonia, Lowell, Meisenheimer, several others)

4. Growth / (Non)Annexation Agreements

- A. Agreement with Salisbury has been executed and filed.
- B. Pulling together and updating, compiling components for ~February strategic planning; TM coordinating with Planning on that and ongoing inquiries & interest in our newly-adopted areas.

5. General highlights

- A. Employee survey/climate assessment. School of Government Workplaces Initiative scope & agreement finalized; in SOG's queue to get started.
- B. First Amendment audits. Two rounds in GQ in as many months (Town gov't and Post Office is all we're aware of so far). No issues have surfaced. Stress that these *can sometimes be* good exercises.
- C. Granite Industrial Park sign. Have kept diligently pressing timeline even though EDC/County is lead. Designer has taken site measurements and working on formal recommendations for stakeholders.
- D. Wetlands study. GQ and County completed authorization with EDC for the wetlands study at Granite Industrial Park. ECS was selected to conduct the survey. They and the Corps of Engineers are cleared to start as soon as they can schedule it.
- E. Live training burn at 318 N Cleo St is scheduled for 12/16/23.
- F. PD patrol vehicles. Took delivery of the one we ordered this year along with the one we ordered last year that finally came available. Upfits installed; waiting on decals locally now.
- G. Town Hall roof replacement. Budget \$114,000; Actual final cost incl uncovered issues \$123,280.
- H. Updated and referred damaged pavement & curb issues from Granite Commons infill development to Town Attorney for advice on how to proceed legally (PW has hit dead end with builder).
- I. Legislative updates. Attended the SOG's 2023 Local Gov't Legislative Updates webinar. Updated the Board with some of the highlights. Biggest concerns remain how upcoming short session might go.
- J. Rowan County radio agreement. Still in rough draft format in this month's packet, but County will need it before they can issue new radios, and advised Chief Cook the only other thing that should change is entering the mayor's signatory information where blanks are currently.

6. **Committee / Group Reports.**

A. **Community Appearance Commission (CAC).** 11/15/23

- Three members present.
- Halloween Decorating Contest. Selected:
 - Fan Favorite 106 Tyler Court
 - Best Theme 1106 Birch St
 - Most Creative 608 S Main St
 - Most Scary 112 W Lyerly St
- Christmas Decorating Contest. Fan Favorite judging to be held at Christmas at the Lake. CAC to collect prizes for contest winners from area businesses.
- December regular mtg (12/14) rescheduled to 12/6/23 @ 5:30pm.
- Regular monthly meeting date (2nd Thursday of each month) has not been working for some members, so an alternate meeting date is under consideration.

B. **MPO Technical Coordinating Committee (TCC).** 11/15/23

Discussed compiling a list of critical intersections that Division 9 can cross reference with any recent express design work, and then narrow down / prioritize into a couple of projects that DOT can scope and cost estimate for a federal and state funding opportunity.

- The general goal is to leverage both the technical expertise of the NCDOT and their non-federal funding sources (e.g., SPOT Safety, Mobility) to get a project designed and built for little to no-cost to the locals sooner than a STIP schedule would allow.
- After following up more with Phil and Jason, the Byrd & Faith Rds P7.0 roundabout project should be an excellent candidate from GQ, so we're submitted it for consideration.

C. **Events group.** 11/16/23. Only 1 person came so no meeting held.

D. **Rowan Economic Development Council (EDC).** 11/9/23 meeting canceled

E. **Centralina Regional Managers Meeting.** 11/15/23

- Federal & State legislative updates
- Climate Pollution Reduction Grant update and COG resources in Resilience initiatives
- Post-election regional climate discussion

Agenda Item Summary

Regular Meeting
December 11, 2023
Agenda Item 12

Appointments

Summary:

Each year the Board of Aldermen appoints a representative and alternate to the following:

- **Cabarrus Rowan MPO Transportation Advisory Committee (TAC).** At present, Mayor Barnhardt is serving as the appointed member and Alderman Costantino is serving as the alternate representative.
- **Centralina Board of Delegates.** At present, Mayor Barnhardt represents the Town on the Board of Delegates and Alderman Costantino is serving as the alternate.

Requirements:

TAC members are subject to provisions of the NC State Government Ethics Act, Chapter 138A of the NC General Statutes. There are two specific requirements:

- 1) State of Economic Interest (SEI) application, and
- 2) Real Estate Disclosure Form.

Current MPO TAC members and their alternate must electronically file their SEI and Real Estate Disclosure Form annually by April 15th. This information can be found at <http://www.ethicscommission.nc.gov/sei>.

Action Requested:

Motion to appoint _____ as the Cabarrus Rowan MPO TAC representative and _____ as the alternate representative.

AND

Motion to appoint _____ to the Centralina Board of Delegates and _____ as the alternate.

Motion Made By:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

Second By:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

For:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

Against:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

In case of tie:

Mayor Brittany Barnhardt

- For
- Against

Admin

From: Narissa Knight <nknight@centralina.org>
Sent: November 30, 2023 10:34
To: Narissa Knight
Cc: Geraldine Gardner
Subject: Centralina 2024 Delegate Appointments
Attachments: 2023 List of Delegates.pdf; Officer Roles.pdf; 2024 Centralina Board Meeting Schedule.pdf
Categories: Hold

Good afternoon,

As members of the Centralina Regional Council, each local government is asked to appoint an elected official to serve on our Board of Delegates and to designate an alternate. As you consider appointments for 2024, we are providing you with the following, attached, information:

- 2023 List of Centralina Delegates
- Officer Roles
- 2024 Centralina Meeting Schedule

For the Delegate and Alternate roles, we encourage you to consider elected officials who have an interest in:

- Regional collaboration
- Networking and engaging with other elected officials
- Share Centralina's focus areas, including:
 - Regional growth, including housing and land use
 - Transportation and mobility
 - Community and economic development
 - Seniors and health
 - Workforce development
 - Natural resources and resilience
 - An interest in federal and state advocacy
 - Time and capacity to attend Centralina Board meetings and report back to their councils/boards/commissions

Regular attendance at the Board meetings is critical to ensuring that we have the quorum needed to conduct Centralina business. Additionally, because we use the meetings to discuss issues impacting local communities, we want to ensure that the voices of all our member governments are represented in these conversations.

Once the appointments have been made, please contact me, Narissa Claiborne, at nknight@centralina.org to share the names and contact info for your Delegate and Alternate. We will be in contact with all Delegates and Alternates to share meeting notices and other board information.

Note: Centralina will be conducting a virtual orientation for new Delegates on **Tuesday, February 6th, 2024, at noon**. The Zoom link will be provided once your delegate has been named.

**Appointments before January 5th would be greatly appreciated.
Please let us know if you have any questions.**

Narissa Claiborne

Boards Administrator

704-348-2701 | nknight@centralina.org

10735 David Taylor Drive, Suite 250 | Charlotte, NC 28262

www.centralina.org | www.centralinaworks.com

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to request and review by anyone at any time.

2024 BOARD MEETING SCHEDULE

Executive Board Meeting Dates

These meetings will be held in person, with a virtual option, at 5:00 p.m.

- Wednesday, January 10, 2024
- Wednesday, March 13, 2024
- Wednesday, April 10, 2024
- Wednesday, June 12, 2024
- Wednesday, September 11, 2024
- Wednesday, November 13, 2024

Board of Delegates Meeting Dates

These meetings will be held in person at 5:00 p.m. unless otherwise noted below.

Date	Tentative Agenda Topics
Wednesday, February 21, 2024	Annual Meeting; Budget Hearing; Delegate Orientation
Wednesday, May 8, 2024	Regional Priority Setting - Shaping our FY24-25 workplan.
Wednesday, August 14, 2024	August Advocacy Focus: State & Federal Connections
Wednesday, October 9, 2024	Annual Dinner & Region of Excellence Awards Ceremony

Centralina Officer Roles/Responsibilities

Chair (Open; 1 Interested Candidate)

- Presides over all meetings of the Board of Delegates and the Executive Board
- Appoints an Executive Board member to serve as the Council's representative to the North Carolina Association of Regional Councils of Government's Forum

Vice Chair (Incumbent: Jay McCosh, Town of McAdenville; 3 Interested Candidates)

- Performs the duties of the Chair when the Chair is absent or unavailable for the performance of their duties
- Serves as an ex-officio member of all standing committees

Secretary (Incumbent: Jarvis Woodburn, Anson County)

- Keeps or supervises the keeping of all records and minutes of meetings

Treasurer (Incumbent: Corinthia Lewis-Lemon, Morven)

- Supervises all financial matters in cooperation with Finance Director and chairs the Finance Committee



Agenda Item Summary

Organizational Meeting

December 11, 2023

Agenda Item 13

Summary

Last month the Board discussed that it would be necessary to move funds to cover additional training costs for the Board associated with the *Essentials of Municipal Government* course hosted by the UNC School of Government in partnership with the North Carolina League of Municipalities.

Attachments

- Budget Amendment FY#3

Action Requested:

Motion to approve Budget Amendment #3 as presented.

Budget Amendment FY#3

Motion Made By:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

Second By:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

For:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

Against:

- John Linker
- Doug Shelton
- Laurie Mack
- Rich Luhrs

In case of tie:

Mayor Brittany Barnhardt

For

Against

**FISCAL YEAR 2023-2024
BUDGET AMENDMENT REQUEST #3**

December 11, 2023

PURPOSE: To increase Fund Balance Appropriated (01-3991-99) and increase Governing Body – Training (01-4110-31) by \$775 for additional training costs.

General Fund – Fund 01

Revenues:

<u>GL Acct #</u>	<u>Account Description</u>	<u>Increase (Decrease):</u>
01-3991-99	Fund Balance Appropriated	\$ 775
Total Increase/Decrease:		\$ 775

Expenses:

<u>GL Acct #</u>	<u>Account Description</u>	<u>Increase (Decrease):</u>
01-4110-31	Governing Body – Training	\$ 775
Total Increase/Decrease:		\$ 775

The above Budget Amendment was approved / denied by the Manager or Board on _____.

Brittany H. Barnhardt, Mayor

Shelly Shockley, Finance Officer

December 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
						Christmas at the Lake 2-7pm
3	4	5	6	7	8	9
	Planning Board 6pm		CAC 5:30pm			
10	11	12	13	14	15	16
	BoA Organizational Mtg. 6pm			Power in Partnership Breakfast 7:30am		
17	18	19	20	21	22	23
	Business After Hours 5pm					
24	25	26	27	28	29	30
	Christmas Office Closed	Office Closed	Office Closed			
31						

January 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
	New Year's Day – Office Closed	Planning Board 6pm			Centralina Officials Breakfast 8:30am	
7	8	9	10	11	12	13
	BoA Mtg. 6pm		Centralina Exec. Board Mtng. 5pm	CAC 5:30pm		
14	15	16	17	18	19	20
	MLK Jr. Day – Office Closed	ZBA Mtng. 6pm		Power in Partnership Breakfast 7:30am		
21	22	23	24	25	26	27
			CRMPO TAC 5:30pm	Chamber Annual Mtg. 6pm		
28	29	30	31			